TAX PREPERATION SERVICES

PLS FINANCIAL INC

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REAL ESTATE AGENT DEDUCTIONS

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense for your business or profession. You may be able to deduct other expenses that are not listed below. Employees: Do not include expenses for which you have been reimbursed, expect to be reimbursed, or may be reimbursed under your employer's plan. Employee business expenses are deductible only if you itemize deductions. You will benefit from deducting employee business expenses only to the extent your total miscellaneous itemized deductions exceed 2% of your adjusted gross income (AGI).

Professional	
Dues and Professional Fees	
Liability Insurance	
E&O Insurance	
Legal & Professional Expenses	
Professional Licenses	
Memberships	
Publications	
Other_____	

Vehicle Information	
Year/Make/Model of vehicle	
Date placed in service	
Purchase cost	
Owned/financed or leased	

Mileage Log		
Date	**Description**	**Miles**

Office Expenses	
Camera (only business use)	
Printer/Copier	
Business Cards	
Computer Supplies	
Office Supplies	
Postage	
Photocopying/Printing	
Client Gifts (name)_____	
Other_____	

Sales	
Advertising	
Appraisal Fees	
Courier Service	
Keys/Locksmith	
Lockboxes	
Open House	
Sales Assistance	
Signs, Flags, Banners	
Other_____	